

# OLD LAUND BOOTH PARISH COUNCIL

## Minutes of Meeting 15<sup>th</sup> April 2026

**Present:** Cllr. Mrs J. Hartley, Cllr. Mr C. Bevan, Cllr. Mr P. Coleman, Cllr. Mrs D. Marsden, Cllr. Mr A. Mayor, Co. Cllr. Mr H. Hartley, Interim Parish Clerk P. Rosthorn

**Apologies:** None

**Absent:** Boro. Cllr. Mr B. Newman

**Vacancies:** 3

**Members of the Public Present:** 5

No	Minute Heading	Any Action
2655	<b>Welcome and Public Questions</b> <ul style="list-style-type: none"><li>Cllr Hartley opened the meeting and welcomed Councillors and Members of the Public</li><li>One Member of the Public asked about the Community Therapy Garden plans. This will be covered as an Agenda item under Village Maintenance</li><li>One Member of the Public raised concerns over issues on Heights Lane (already in hand with Pendle Borough Council)</li><li>One Member of the Public reported some footpath stiles that need repairing</li></ul>	<i>Clerk to report</i>
2656	<b>Declaration of Councillors Interests / Code of Conduct</b> <ul style="list-style-type: none"><li>No interests were declared this month</li></ul>	
2657	<b>Councillor Vacancies</b> <ul style="list-style-type: none"><li>There are currently three vacancies available for co-option</li></ul> <b>Co-option of Parish Councillors</b> <ul style="list-style-type: none"><li>Two members of the public, having previously submitted Expressions of Interest, attended the meeting and confirmed their wish to be considered for co-option to the Parish Council. Following discussion, it was resolved that Eric Samuels be co-opted to Old Laund Booth Parish Council. (Proposed by Cllr Bevan, seconded by Cllr Hartley and agreed by all). It was further resolved that Annie Carlisle be co-opted to Old Laund Booth Parish Council. (Proposed by Cllr Mayor, seconded by Cllr Hartley and agreed by all)</li></ul> Eric Samuels and Annie Carlisle signed the Declaration of Acceptance of Office in the presence of the Proper Officer and thereupon took office. The Chair welcomed Councillor Samuels and Councillor Carlisle to the Parish Council	<i>Clerk to arrange new Councillor documents</i>

Signed: \_\_\_\_\_  
Date:

2658	<p><b>Minutes of the last meeting</b></p> <ul style="list-style-type: none"> <li>Minutes of the Council meeting, held on Wednesday 18<sup>th</sup> March 2026 were signed by the Chair as a true and accurate record, (Proposed by Cllr Hartley and seconded by Cllr Coleman) <i>When signing the minutes, the Chair requested that it be recorded that inaccurate and unhelpful public commentary on social media had been noted</i></li> </ul>	
2659	<p><b>Update on progress of outstanding items from the minutes (for information only)</b></p> <ul style="list-style-type: none"> <li>It was reported that the Village Clean-Up and Litter Pick is being co-ordinated by the Neighbourhood Watch Committee on 28<sup>th</sup> April 2026</li> </ul>	
2660	<p><b>Planning Applications and Decisions</b></p> <ul style="list-style-type: none"> <li>26/0219/HHO: Full: Erection of a single storey front extension At: 9A Harpers Lane, Fence For: Mr John Pearson</li> </ul> <p style="text-align: right;">– comments due by 22<sup>nd</sup> April 2026</p>	<i>It was resolved that there are no comments or concerns at this time</i>
2661	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>Payments for expenditure considered and agreed by all <i>Patricia Rosthorn (April Microsoft charge) £3.91</i> <i>Patricia Rosthorn (Interim Clerk) £655.00</i> <i>Unique Play Company Ltd (Repairs &amp; Maintenance) £9,522.78 (inc vat)</i></li> </ul>	
2662	<p><b>Clerk's Report and Correspondence (for information only)</b></p> <ul style="list-style-type: none"> <li>The report was distributed before the meeting Matters noted: -Permits for the garden waste bins have been agreed and will be posted out to the Clerk -Annual Village Meeting to be advertised -Date for photograph (donated bench) to be agreed</li> </ul>	
2663	<p><b>Barrowford &amp; Western Parishes Committee</b></p> <ul style="list-style-type: none"> <li>Cllr Hartley attended the April BWPC meeting</li> <li>Crime figures for this month were reported as 4 (1 burglary, 2 thefts and 1 anti-social behaviour)</li> </ul>	
2664	<p><b>Borough Councillors Report</b></p> <ul style="list-style-type: none"> <li>No report this month</li> </ul>	
2665	<p><b>County Councillors Report</b></p> <ul style="list-style-type: none"> <li>The County Councillor reiterated that delays in the completion of repairs logged via the Love Clean Street App are due to staff sickness</li> <li>It was further reported that there remains uncertainty regarding authority responsibilities and devolution arrangements</li> </ul>	
2666	<p><b>Village Repairs and Maintenance</b></p> <ul style="list-style-type: none"> <li>CCTV - Councillors have considered the provision of CCTV in the village and noted that this is likely to be a costly and ongoing project. It was resolved to engage a local company which had offered to loan a CCTV camera for a free trial period, in order to assess the feasibility and effectiveness of the scheme prior to any long-term commitment. Councillors acknowledged that, ordinarily, multiple quotations would be sought; however, it was agreed that the use of a local supplier was appropriate at this stage due to the need for prompt on-site support and rapid response in the event of faults or issues. It was further agreed that, should the Council decide to proceed beyond the trial period, formal quotations would be obtained in line with the Council's Financial Regulations</li> </ul>	

Signed: \_\_\_\_\_  
Date:

	<ul style="list-style-type: none"> <li>Community Therapy Garden – Cllr Coleman outlined proposals for the development of a Community Therapy Garden on land owned by the Parish Council. It was noted that the land requires clearance and maintenance, having been unmanaged for some time. The proposals include the installation of a polytunnel, seating, patio area, raised planters and a storage shed. It was reported that scrub and overgrown trees would need to be cut back as part of the initial works. The presence of an invasive species was noted and it was acknowledged that any treatment or removal would need to be undertaken in accordance with relevant legislation and guidance. Cllr Coleman reported that a quotation had been obtained for clearance works to the site as part of the preparatory work to support our application to the Pride in Place Impact Fund. Following consideration, it was resolved to accept the quotation (Proposed by Cllr Coleman and agreed by all). Cllr Bevan advised that he will design and plant the planters. The intention is to create an accessible, self-sustaining community garden space, open for use by all members of the community</li> <li>Harpers Community Garden – It was reported that the cobbled area is uneven and requires weed treatment at least annually as part of routine maintenance. It was noted that the ownership of the land and responsibility for its ongoing maintenance are unclear. Further clarification will be required to establish this. Cllr Mayor volunteered to jet wash the cobbles</li> <li>Bus Shelters - Cllrs noted that the bus shelters are visually unappealing and discussed whether they could be improved through the inclusion of artwork or murals</li> </ul>	
2667	<p><b>Playground Maintenance</b></p> <ul style="list-style-type: none"> <li>It was noted that Phase 1 of the playground repairs, identified within the most recent playground inspection report, has been completed and the relevant areas / equipment have been made safe. It was noted, however, that further non-urgent works remain outstanding, as highlighted in the inspection report and these will be prioritised and addressed as resources permit and as part of ongoing maintenance</li> </ul> <p><i>Thanks were expressed to Cllr Mayor for power washing the play equipment, which has resulted in a noticeable improvement in its appearance. It was agreed that the Clerk would post photographs on the Parish Council's Facebook page, thanking Cllr Mayor for undertaking the work</i></p>	
2668	<p><b>Other Parish Matters</b></p> <ul style="list-style-type: none"> <li>Neighbourhood Watch – The Neighbourhood Watch Committee has asked the Parish Council to consider taking responsibility for the Neighbourhood Watch scheme <i>Members are asked to consider the request and the appropriate level of Parish Council involvement and whether the Parish Council should have a role in managing, supporting, or otherwise being involved in the Neighbourhood Watch scheme</i></li> <li>Annual Parish Village Meeting – The Clerk will invite officials and committee members and Cllr Hartley and Cllr Marsden will purchase the provisions</li> </ul>	<i>Clerk to draft report highlighting potential benefits and risks for consideration at the next meeting</i>
2669	<p><b>Items for consideration for next Agenda</b></p> <ul style="list-style-type: none"> <li>Sports Club Peppercorn Rent</li> </ul>	
2670	<p><b>Date of next meeting:</b></p> <ul style="list-style-type: none"> <li>Wednesday 20<sup>th</sup> May at 6.00pm followed by the Annual Parish Village Meeting at 7.00pm</li> </ul> <p>~~~~~</p> <ul style="list-style-type: none"> <li>Meeting closed at 20:33</li> </ul>	