

OLD LAUND BOOTH PARISH COUNCIL

Minutes of Meeting 15th October 2025

Present: Cllr. Mr C. Bevan, Cllr. Mr P. Coleman, Cllr. Mrs D. Marsden, Cllr. Mr A. Mayor,
Interim Clerk P. Rosthorn

Apologies: Cllr. Mrs J. Hartley, Cllr. Mrs S. Brassington, Cllr. Mrs E. Greenall, Cllr. Mr M. Ridge,
Co. Cllr. Mr H. Hartley

Absent: Boro. Cllr. Mr B. Newman

Members of the Public Present: 1

No	Minute Heading	Any Action
2555	Welcome <ul style="list-style-type: none"> In the absence of the current Chair, it was resolved for Cllr Bevan to chair the meeting Cllr Bevan opened the meeting and welcomed Councillors and Members of the Public 	
2556	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> No interests were declared this month 	
2557	Public Questions <ul style="list-style-type: none"> 1 MOP attended the meeting and raised the issue of inappropriate use of fireworks and antisocial behaviour concerns at the Forest pub car park during antisocial hours. These concerns had already been brought to the attention of Cllr Marsden prior to the meeting 	<i>It was resolved for the Clerk to send a letter of concern in the first instance</i>
2558	Minutes of the last meeting <ul style="list-style-type: none"> Minutes of the Council meeting, held on Wednesday 17th September 2025 were signed by the Chair as a true and accurate record, (Proposed by Cllr Coleman, seconded by Cllr Marsden) 	
2559	Update on progress of outstanding items from the minutes (for information only) <ul style="list-style-type: none"> There are no outstanding items; all relevant matters are included as ongoing agenda items 	
2560	Planning Applications and Decisions 25/0631/FUL Full: Demolition of equine buildings and the erection of 1 no. dwelling at Land and buildings to the South West of Grains Barn Farm, Barrowford Road - <i>Comments due by 24th October 2025</i>	<i>No comments or concerns at this time</i>

Signed: _____
Date:

	<ul style="list-style-type: none"> 25/0549/FUL Full: Demolition of existing building and the erection of 4 no. dwellings with associated landscaping at Slate Age (Fence) Ltd, Fencegate, - <i>Comments due by 3rd November 2025</i> 25/0666/TPO Potential tree preservation order arboriculture works at Carr Hall Road, BB9 6QD - <i>Comments due by 4th November 2025</i> 	<p><i>Clerk to arrange a letter reflecting the proposed opening concerns, heritage considerations, and building materials</i></p> <p><i>No concerns at this time</i></p>
2561	<p>Finance</p> <ul style="list-style-type: none"> Payments for expenditure considered and agreed by all <i>Pendle Borough Council (land registry search fee) £15.00</i> <i>Patricia Rosthorn (fee for professional services) £3,317.44</i> <i>Patricia Rosthorn (october microsoft charge) £3.91</i> As the current location of the Parish Council laptop is unknown and access to essential files and software is required to carry out Parish Council duties, it was resolved that the clerk will investigate purchasing a replacement. A spending limit of £500 was approved; any amount exceeding this will be brought forward for consideration at the next meeting 	
2562	<p>Clerk's Report and Correspondence (for information only)</p> <ul style="list-style-type: none"> The report was distributed before the meeting 	
2563	<p>Barrowford & Western Parishes Committee</p> <ul style="list-style-type: none"> Cllr Hartley attended the October meeting A letter from PCSO Fielding regarding firework use was circulated prior to the meeting 	<p><i>The Clerk will email PCSO Fielding with an invitation to attend the November meeting</i></p>
2564	<p>Borough Councillors Report</p> <ul style="list-style-type: none"> No report this month 	
2565	<p>County Councillors Report</p> <ul style="list-style-type: none"> No report this month 	
2566	<p>Village Hall Committee Report</p> <ul style="list-style-type: none"> No report this month Details are required regarding the management and committee structure of the village hall 	<p><i>Clerk to liaise with DH</i></p>
2567	<p>Village Maintenance</p> <ul style="list-style-type: none"> Extensive clearing of leaves, weeds and general tidying has been carried out throughout the village. It was proposed that the War Memorial be tidied again on Saturday 1st November at 11am in preparation for Armistice Day, with a final sweep of leaves and quick tidy-up to take place the day before Cllr Marsden will liaise regarding changing of the clock battery Cllr Coleman will apply weedspray to the cobbles at Harper's Garden and carry out a general clean-up to help prevent the area from becoming slippery underfoot Cllr Coleman will inspect the reported overgrown footpath and assess whether any action can be taken to help clear it It was resolved to tidy the overgrown area at the top of the village and bring it to a manageable condition suitable for regular mowing. The large planter in the same area also requires winter maintenance A query was raised regarding the schedule of the road sweeper passing through the village 	<p><i>Clerk to email PBC and check schedule</i></p>

Signed: _____
Date:

2568	<p>Playground Maintenance</p> <ul style="list-style-type: none"> • A further quote has been received. Cllr Coleman will compare all quotes and prepare a breakdown of costs for consideration at the next meeting • It was suggested that a competition could be held with the school children to design their ideal playground, as a way to gather ideas for future improvements 	
2569	<p>Other Parish Matters</p> <ul style="list-style-type: none"> • Remembrance Day – the Parish Council’s Remembrance Day wreath has been purchased and Cllr Jill Hartley will lay it • Seniors Christmas Lunch – following discussion, it was resolved to hold a Seniors Christmas Lunch on Monday 15th December at St Ann’s Church Hall. The event will include a two-course lunch provided by Tom Parker and his team at The White Swan, along with a raffle and entertainment. Tickets will be £10, available on a first-come, first-served basis for residents aged over 70. Councillors have offered transport assistance if required • Christmas Tree – the tree has been ordered from Christmas Trees 4 You • Parking in the Village - The Parish Council has received several complaints from residents regarding inconsiderate parking practices within the village. Specific concerns include vehicles parked on pavements obstructing pedestrian access, cars blocking back streets and private gates restricting access for residents and engines being left running while vehicles are stationary, contributing to noise and air pollution. It was unanimously agreed that such practices are unacceptable and respectfully request that all motorists park responsibly and considerately. In particular, drivers are reminded not to park on pavements, as this poses a hazard to pedestrians, particularly those with mobility issues, pushchairs, or visual impairments; not to obstruct driveways, gates, or access routes, which must remain clear at all times and to switch off engines when parked, in line with environmental best practices and to reduce unnecessary emissions. The Parish Council encourages all residents and visitors to support efforts to maintain a safe, accessible, and pleasant environment for everyone in the village • Speeding – Cllr Marsden expressed interest in participating in the police ride-along scheme, as suggested by PCSO Alan Fielding. Cllr Marsden will make direct contact to arrange this 	<p><i>Clerk to arrange a poster and Cllr Hartley to arrange tickets</i></p> <p><i>Clerk to email confirmation and add decorating of it to the next agenda</i></p> <p><i>Cllr Marsden</i></p>
2570	<p>Items to consider for next Agenda:</p> <ul style="list-style-type: none"> • Seniors Christmas Lunch • Christmas Tree lights and decorations • Speeding / Speed Checks • CCTV (A6068) 	
2571	<p>Date of next meeting:</p> <ul style="list-style-type: none"> • Wednesday 19th November 2025 at 7.00pm <p>~~~~~</p> <ul style="list-style-type: none"> • Meeting closed at 20:40 	