

OLD LAUND BOOTH PARISH COUNCIL

Minutes of Meeting 17th September 2025

Present: Cllr. Mrs J. Hartley (Chair), Cllr. Mr C. Bevan, Cllr. Mr P. Coleman, Cllr. Mrs D. Marsden, Cllr. Mrs E. Greenall, Cllr. Mrs S. Brassington, Co. Cllr. Mr H. Hartley, Interim Clerk P. Rosthorn

Apologies: Cllr. Mr A. Mayor, Cllr. Mr M. Ridge, Boro. Cllr. Mr B. Newman

Members of the Public Present: 1

No	Minute Heading	Any Action
2538	Welcome <ul style="list-style-type: none"> Cllr Hartley opened the meeting and welcomed Councillors and Member of the Public 	
2539	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> No interests were declared this month 	
2540	Public Questions <ul style="list-style-type: none"> 1 MOP attended the meeting and raised the issue of hedgerows being overgrown and blocking footpaths in areas of the village 	<i>Clerk to email Tom Partridge</i>
2541	Minutes of the last meeting <ul style="list-style-type: none"> Minutes of the Council meeting, held on Monday 4th August 2025 were signed by the Chair as a true and accurate record, (Proposed by Cllr Coleman, seconded by Cllr Hartley) 	
2542	Update on progress of outstanding items from the minutes (for information only) <ul style="list-style-type: none"> A lot of the weeds have been cleared in Harpers Garden, however, Cllr Coleman will weedspray to ensure cobbles are kept safe underfoot No update on the flower show. Would need a village volunteer to take it on The overhanging privet hedge has been trimmed back Heights Lane – motor home has been moved off the field 	
2543	Planning Applications and Decisions <ul style="list-style-type: none"> 25/0388/PIP Permission in Principle: Erection of up to 5 no. dwellings at Greenbank Farm, Greenbank Drive, Fence 25/0413/FUL Full: Erection of an agricultural building at Higher Fencegate Farm, Croft Top Lane, Fence 	<i>Approved unconditionally</i> <i>Approved with conditions</i>

Signed: _____
Date:

	<ul style="list-style-type: none"> 25/0487/FUL: Partial demolition of equine buildings and an agricultural building and the erection of 1 no. dwelling at Land and buildings to the Southwest of Grains Barn Farm, Barrowford Road It was resolved to agree representation on a Planning Advisory Group. It was proposed by Cllr Hartley, seconded by Cllr Marsden and agreed by all. Representations on the Planning Advisory Group will be Cllr Marsden and Member of the Public Mrs Jackie Heaps 	<i>Approved with conditions</i>
2544	<p>Finance</p> <ul style="list-style-type: none"> Payments for expenditure considered and agreed by all Due to being unable to access the Parish Council email account or have control of the website (<i>to comply with digital and data compliance the Parish Council should have an authority owned domain</i>), it was ratified to change website provider. Due to time pressures and having no access to Parish Council funds, a local provider was chosen that was willing to take on trust they would eventually receive payment CMS Live invoice 9172 (rebuilt website and 12 months hosting/tech support/back up/website domain name) £600.00 Lancashire Association of Local Councils invoice 56184 £127.08 Pendle Borough Council (playground inspection 5160105) £87.00 Patricia Rosthorn (tracked delivery postage x 2) £12.35 Patricia Rosthorn (Microsoft July/August/Sept 3 x £3.91) £11.73 The Interim Clerk has yet to be paid for hours worked. It was proposed by Cllr Hartley, seconded by Cllr Brassington and agreed by all that the Clerk submit pay claim to be paid at the next meeting No details are held on file regarding the Internal Auditor. Clerk to liaise with other Parish Councils as an Internal Auditor will need to be agreed for next year Clerk to investigate any grants that may be available and to also check if any money was allocated to OLB at the last BWP bid allocation It was resolved to send a letter to former Councillors requesting a meeting regarding the outstanding Council property / paperwork 	<p><i>Clerk to liaise</i></p> <p><i>Clerk to investigate</i></p> <p><i>Clerk to draft letter</i></p>
2545	<p>Clerk's Report and Correspondence (for information only)</p> <ul style="list-style-type: none"> The report was distributed before the meeting 	<i>For info only – no issues arising</i>
2546	<p>Barrowford & Western Parishes Committee</p> <ul style="list-style-type: none"> Cllr Hartley attended the September meeting The local constabulary are still targeting speeding 	
2547	<p>Borough Councillors Report</p> <ul style="list-style-type: none"> No report this month 	
2548	<p>County Councillors Report</p> <ul style="list-style-type: none"> Next full Committee meeting on 9th October Flags can be displayed if they are not in a dangerous position Biodiversity – we can put wildflowers where we chose as long as safe Co Cllr Hartley to ask for a discussion regarding the state of the footpaths once the greenery has been cut/scrapped away Discussed the possibility of having CCTV at points along the A6068 run by PBC to monitor for accidents / speeding 	<i>Cllr Coleman to liaise with Tim Horsley</i>
2549	<p>Village Hall Committee Report</p> <ul style="list-style-type: none"> It was resolved for Cllr Brassington to liaise with the Village Hall Committee and report at the next meeting 	

Signed: _____
Date:

2550	<p>Village Maintenance</p> <ul style="list-style-type: none"> • It was resolved to agree representation on a Maintenance Advisory Group. It was proposed by Cllr Hartley, seconded by Cllr Coleman and agreed by all. Public representation on the Maintenance Advisory Group will be Mrs Jackie Heaps • Green bins – it was resolved to order a permit for 1 green bin at Harpers Garden 	<i>Clerk to contact PBC</i>
2551	<p>Playground Maintenance</p> <ul style="list-style-type: none"> • The annual playground inspection report was circulated prior to the meeting • There are a considerable number of repairs / remedial works needed and it was agreed to concentrate on the urgent (red) items and consider repairing or removing, where necessary, the wooden items ourselves • 1 quote has already been sourced, Cllr Coleman will source further quotes due to the high cost of the works needed 	<i>Cllr Coleman to source quotes</i>
2552	<p>Other Parish Matters</p> <ul style="list-style-type: none"> • Official Parish Council Communication Protocol - already resolved • Remembrance Day – wreath to be ordered. Clock at cenotaph needs new batteries and general tidy up needed • Christmas Tree – needs ordering. To contact Boothmans for a price • Seniors Christmas Lunch – discussed the feasibility of holding a Seniors Christmas Lunch. Tom Parker (White Swan) has kindly offered his services to cook a 2 course lunch on Monday 15th December. Would be for over 70's, first come first served, ticket only event. Would need to find a venue • Speeding – discussed under Co Cllr's report • Potential use of Parish Council Land – add to next Agenda • Public use of Car Park – resolved. Cars no longer there 	<p><i>Chair to sort</i></p> <p><i>Cllrs to investigate the feasibility</i></p> <p><i>Add to next Agenda</i></p>
2553	<p>Items to consider for next Agenda:</p> <ul style="list-style-type: none"> • Remembrance Day • Seniors Christmas Lunch • Christmas Tree • Speeding / Traffic Calming • Potential use of Parish Council Land • Public use of the Car Park • Grants 	
2554	<p>Date of next meeting:</p> <ul style="list-style-type: none"> • Wednesday 15th October 2025 at 7.00pm • Advance meeting apologies received from Cllr Hartley, Cllr Brassington and Co Cllr Hartley <p>~~~~~</p> <ul style="list-style-type: none"> • Meeting closed at 20:45 	