

# OLD LAUND BOOTH PARISH COUNCIL

## Minutes of Meeting 11<sup>th</sup> July 2025

**Present:** Cllr. Mrs J. Hartley, Cllr. Mr M. Ridge, Cllr. Mr C. Bevan, Cllr. Mr N. Ahmed, Co. Cllr. Mr H. Hartley

**Apologies:** Cllr. Mr M. Stone, Cllr. Mr D. Gallear

**Absent:** Boro. Cllr. Mr B. Newman

**Members of the Public Present:** 9

No	Minute Heading	Any Action
2509	<b>Welcome</b> <ul style="list-style-type: none"> <li>Cllr Hartley opened the meeting and welcomed Councillors and Members of the Public</li> <li>For the benefit of all in attendance, introductions were made, and Cllr Ahmed explained the reason for his presence at the meeting</li> </ul>	
2510	<b>Declaration of Councillors Interests / Code of Conduct</b> <ul style="list-style-type: none"> <li>No interests were declared this month</li> </ul>	
2511	<b>Public Questions</b> <ul style="list-style-type: none"> <li>1 member of the public was concerned with the bypass verges being overgrown, potentially leading to an obscured view for drivers, and general grass cutting</li> <li>1 member of the public raised an issue affecting her family concerning access to and from the rear of their property on Wheatley Lane Road</li> <li>1 member of the public raised the subject of lines needed at the dropped kerb at Cuckstool Lane / Wheatley Close. They have been requested but nothing has happened yet</li> <li>A request to have the Parish Council minutes displayed in the library was made</li> <li>The issue of missing Evri parcel deliveries was raised</li> </ul>	<p><i>Co Cllr Hartley will raise at County Hall next week</i></p> <p><i>MOP to email Cllr Ahmed who will seek advice</i></p> <p><i>Clerk to email highways to chase</i></p> <p><i>To be arranged</i></p> <p><i>Cllr Ahmed confirmed this was a police issue and encouraged all affected to keep reporting</i></p>
2512	<b>Minutes of the last meeting</b> <ul style="list-style-type: none"> <li>Minutes of the Council meeting, held on Wednesday 25<sup>th</sup> June 2025 were signed by the Chair as a true and accurate record, (Proposed by Cllr Hartley, seconded by Cllr Bevan)</li> </ul>	

Signed: \_\_\_\_\_  
Date:

2513	<p><b>Councillor Elections</b></p> <ul style="list-style-type: none"> <li>• Cllr Hartley spoke briefly about the upcoming election and the vacancy advertised for co-option</li> <li>• PC attended the meeting expressing an interest in co-option. After discussion, Cllr Hartley proposed co-option, and this was seconded by Cllr Bevan. Welcome Councillor Peter Coleman to Old Laund Booth Parish Council</li> </ul>	<i>Clerk to email new Councillor documents</i>
2514	<p><b>Planning Applications and Decisions</b></p> <ul style="list-style-type: none"> <li>• 25/0150/HHO Full: Erection of a single storey link extension to the side to connect annex building to existing dwelling at 164 Wheatley Lane Road, Fence <i>- Approved for info only</i></li> <li>• Planning appeal – Roaming Roosters, Barrowford Road – full: demolition of existing vacant shop and the erection of six dwellings with associated infrastructure – APP/E2340/W/25/3360496 <i>- Approved for info only</i></li> <li>• 25/0098/HHO Full: Demolition of existing single storey extension and store and the erection of a single storey extension at 390 Wheatley Lane Road, Fence <i>- Approved for info only</i></li> <li>• 25/0388/PIP Permission in Principle: Erection of up to 5 no. dwellings at Greenbank Farm, Greenbank Drive, Fence <i>- Deadline for comments 25<sup>th</sup> July</i></li> <li>• 25/0413/FUL Full: Erection of an agricultural building at Higher Fencegate Farm, Croft Top Lane, Fence <i>- Deadline for comments 28th July</i></li> </ul>	<p><i>No comments or concerns at this time</i></p> <p><i>No comments or concerns at this time</i></p>
2515	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• At present the Parish Council does not have access to the bank account. Clerk had contacted the bank to arrange a mandate change form</li> </ul>	<i>Mandate change form completed and signed. Clerk to send to bank</i>
2516	<p><b>Clerk's Report and Correspondence (for information only)</b></p> <ul style="list-style-type: none"> <li>• The report was distributed before the meeting</li> </ul>	
2517	<p><b>Barrowford &amp; Western Parishes Committee</b></p> <ul style="list-style-type: none"> <li>• Cllr Hartley attended the meeting and provided an update</li> <li>• Speeding and anti-social driving is to be targeted using drones and armed police. We will not be told when it will take place. Advice given is to keep reporting instances</li> </ul>	
2518	<p><b>Borough Councillors Report</b></p> <ul style="list-style-type: none"> <li>• No report this month</li> </ul>	
2519	<p><b>County Councillors Report</b></p> <ul style="list-style-type: none"> <li>• Nothing to report this month. Will be attending full council meeting Thursday 17<sup>th</sup> July</li> </ul>	
2520	<p><b>Village Maintenance</b></p> <ul style="list-style-type: none"> <li>• Playground Maintenance – the playground has been tidied up and strimmed. Thank you to the volunteers that have undertaken this <ul style="list-style-type: none"> <li>- Flooring needs repairing. The matting was not laid correctly and needs repair</li> <li>- Cllr Bevan to tape up the walkway and balance due to repairs needed and potentially being a hazard</li> <li>- Cllr Bevan to investigate the cost of replacement parts to repair damaged/worn items</li> </ul> </li> <li>• General Village Maintenance – weeding has been started by volunteers, however, due to circumstances there is no pot of money available at present for plants. It was</li> </ul>	<i>Clerk to speak to PBC re playground</i>

Signed: \_\_\_\_\_  
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	<p>suggested to ask people to consider sponsoring a planter, as this method of keeping the village looking its best seems to be quite popular in other local villages</p> <ul style="list-style-type: none"> <li>- The hedge bordering the playground and school needs trimming</li> <li>- It was suggested to ask PBC grounds maintenance for an annual grass cutting quote</li> </ul> <ul style="list-style-type: none"> <li>• Parish Council Assets &amp; Maintenance – Cllr Ahmed spoke about the new unitary councils that could soon be established, which will see a reorganisation of districts, meaning fewer councillors and less voice. It was suggested to consider any assets the Parish Council may wish to purchase and potentially approach Phillip Spurr at Pendle Borough Council regarding this</li> <li>- Still awaiting a copy of the asset register from the previous clerk</li> </ul>	<p><i>Cllr Hartley volunteered to investigate the feasibility of this</i></p>
2521	<p><b>Other Parish Matters</b></p> <ul style="list-style-type: none"> <li>• Website – after discussion (cost effectiveness, ownership and accessibility) it was proposed by Cllr Hartley, seconded by Cllr Bevan and agreed by all to change website provider from Find Me A Business to CMS Live</li> <li>• Membership of LALC – still awaiting cost and joining information from LALC</li> <li>• Standing Orders – Clerk to look at updating for adoption at the Parish Council meeting in August in preparation for the election and new Councillors joining the committee</li> <li>• Code of Conduct – Clerk to look at updating for adoption at the Parish Council meeting in August in preparation for the election and new Councillors joining the committee</li> <li>• Parish Council Communication / Social Media – Cllrs requested to add to agenda for discussion at the meeting after the election</li> </ul>	<p><i>Clerk to liaise with both providers</i></p> <p><i>Add to next Agenda</i></p> <p><i>Clerk to potentially update/refresh and add to next Agenda</i></p> <p><i>Add to September Agenda</i></p>
2522	<p><b>Items to consider for next Agenda:</b></p> <ul style="list-style-type: none"> <li>• Bank Account</li> <li>• Website update</li> <li>• Election process</li> <li>• Playground Maintenance</li> <li>• Village Maintenance</li> <li>• Membership of LALC</li> <li>• Standing Orders</li> <li>• Code of Conduct</li> </ul>	
2523	<p><b>Date of next meeting:</b></p> <ul style="list-style-type: none"> <li>• Monday 4<sup>th</sup> August 2025 at 7.00pm</li> <li>• DH to check village hall booking calendar for availability to consider if another day would better serve the Parish Council meetings</li> <li>• Cllrs would like the local police representative to attend meetings</li> </ul> <p>~~~~~</p> <ul style="list-style-type: none"> <li>• Meeting closed at 20:01</li> </ul>	<p><i>Clerk to send email invitation for next meeting</i></p>