

# OLD LAUND BOOTH PARISH COUNCIL

## Minutes of Extraordinary General Meeting 25<sup>th</sup> June 2025

**Present:** Cllr. Mrs J. Hartley, Cllr. Mr M. Stone, Cllr. Mr D. Gallear

**Apologies:** Cllr. Mr M. Ridge

**Members of the Public Present:** 8

No	Minute Heading	Any Action
2501	<b>Welcome and Election of Chair</b> <ul style="list-style-type: none"> <li>Cllr Stone proposed Cllr Hartley as Chair, this was seconded by Cllr Gallear before welcoming Councillors and members of the public to the meeting</li> </ul>	
2502	<b>Co-option</b> <ul style="list-style-type: none"> <li>Clive Bevan attended the meeting with an interest in being co-opted. Cllr Hartley proposed co-option, this was seconded by Cllr Gallear and agreed by all</li> </ul>	<i>Clerk to email new Councillor documents</i>
2503	<b>Election of Vice Chair</b> <ul style="list-style-type: none"> <li>Cllr Hartley proposed Cllr Bevan as vice-chair, this was seconded by Cllr Stone and agreed by all</li> </ul>	
2504	<b>Appointment of Temporary Parish Clerk</b> <ul style="list-style-type: none"> <li>Patricia Rosthorn attended the meeting with a view to being appointed as temporary Parish Clerk. This was proposed by Cllr Bevan, seconded by Cllr Hartley and agreed by all</li> </ul>	<i>To liaise with previous clerk to arrange handover of Parish Council accounts, cheque books, equipment etc as agreed with Pendle Borough Council</i>
2505	<b>Parish Council Election</b> <ul style="list-style-type: none"> <li>After discussion it was proposed and agreed by all to not incur the expense of poll cards for the upcoming election; all were in favour to advertise on notice boards / social media and by word of mouth (<i>election packs will be available at the Town Hall from 30<sup>th</sup> June 2025</i>)</li> </ul>	
2506	<b>Items for next Agenda:</b> <ul style="list-style-type: none"> <li>Handover from Previous Clerk</li> <li>Bank Account</li> <li>Website</li> <li>Election</li> <li>Playground Maintenance</li> <li>Village Maintenance</li> <li>Parish Council Assets and Maintenance</li> </ul>	<i>Clerk to email PBC to confirm playground inspection</i>

Signed: \_\_\_\_\_  
Date:

	<ul style="list-style-type: none"> <li>• Membership of LALC</li> <li>• Standing Orders</li> <li>• Code of Conduct</li> <li>• Parish Council Communication / Social Media</li> </ul>	
2507	<b>Other Parish Matters</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
2508	<b>Date of next meeting:</b> <ul style="list-style-type: none"> <li>• It was proposed by Cllr Hartley to change the date of the next meeting to Friday 11<sup>th</sup> July 2025 at 7.00pm due to availability of members. This was seconded by Cllr Bevan and agreed by all</li> </ul> <p>~~~~~</p> <ul style="list-style-type: none"> <li>• Meeting closed at 20:09</li> </ul>	<i>Meeting Agenda will now be published Monday 7<sup>th</sup> July 2025</i>

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